

Coralville Public Library Board of Trustees
February 1st, 2017

Present: Deborah Hatz, Lisa Martin, Lindsay Moen, Julie Pulkrabek, , Alison Ames Galstad (Library Director). **Absent:** Keith Jones, Shaner Magalhaes, Jim Smith, Ellen Hampe Alexander (Assistant Library Director), Mitch Gross (City Council Representative).

President Martin called the meeting to order at 6:00.

The Board considered approval of the agenda with the change of postponing the staff report (#4) until March. Pulkrabek motioned that the agenda be approved with this change, Moen seconded. The motion passed unanimously.

The Board considered approval of the minutes of the January 4th, 2016 meeting. Pulkrabek moved that they be approved as presented, Hatz seconded. The motion passed unanimously.

The Board considered approval of the bills for January. Hatz moved that the bills be approved as presented, Moen seconded. The motion passed unanimously.

The Friends will have a book sale on February 3rd and 4th. They are considering proposing a session for ILA. They have asked for a Wish List in February.

Galstad reported that the Foundation has received around \$7,000 from the annual campaign, which may be a little low compared to last year. \$1825 of that goes to the endowment fund. Putt Fore the Library will be on Sunday March 5th.

Galstad gave Director's Report: Outreach has been included in the Meeting Room Statistics, and the report is now named "Programming Stats." There was a question about the adult outreach numbers – are they people served or circulation. Other statistics are people served.

The AV upgrade is scheduled for two weeks starting on February 20th. All of the ceiling tile in Schwab will be replaced, some painting will be done, and chair rails will be installed on the walls in Schwab.

ILA conference planning has begun – the full committee will meet on February 10th at the Marriott.

Galstad passed out a volunteer sheet for Putt Fore the Library.

Moen commented on how happy she was to see the display on religious tolerance. Galstad reported that the MLK event was very well received and we will do it again next year!

The next meeting is scheduled to be March 1st. Both Galstad and Moen will be gone; Galstad will poll the Board about that date.

The meeting was adjourned at 6:18.

Respectfully submitted,

Ellen Alexander (from the notes of Deborah Hatz),
Assistant Library Director
(Subject to approval at the March 2017 meeting.)