

Coralville Public Library Board of Trustees
May 2nd, 2018

Present: Amanda Elkins, Deborah Hatz (via phone), Keith Jones, Shaner Magalhaes, Julie Pulkrabek, Jim Smith, Alison Ames Galstad (Library Director), Ellen Hampe Alexander (Assistant Library Director), Beth Bartlett (Library Assistant, Serials).

Absent: Lisa Martin, Mitch Gross (City Council Representative).

President Magalhaes called the meeting to order at 6:00.

The Board considered approval of the agenda. Jones moved that the agenda be approved, Smith seconded. The motion passed unanimously.

The Board considered approval of the minutes of the April 9th, 2018 meeting. Pulkrabek moved that the minutes be approved as presented, Elkins seconded. The motion passed unanimously.

The Board considered approval of the bills for April. Hatz asked about the McComas Lacina bill. This was for work they did in the flower boxes outside the mail room – emptied and resealed because water was leaking through. Hatz asked about the FEH bill. FEH is the architectural firm that is working on revamping of furniture, etc. Galstad mentioned she is removing the Orkin bill from the list, as it looks like we got billed last month as well, should pay quarterly. Hatz motioned that the bills be approved as presented, Jones seconded. Jones asked if someone from CPL attended the Goodwill dinner? Laura did. CPL was recognized again as an outstanding employer. The motion passed unanimously.

Ellen gave report. She gave an overview of her duties including Assistant Director, Reference Coordinator, and overseeing Technical Services. She gave the Board a brief overview of the Databases on the webpage including New York Times and Learning Express, then showed them Kanopy, the streaming video service.

Smith gave a report from the Friends. Their Annual meeting was last week, and they reported the best attendance they've ever had. Megan Haman won the teen volunteer award, Sandy Herwig won the Pat Dee award. There will be a book sale this weekend. Friends will be putting books in the coffee shop – price is whatever you want to give. At the end of the month, \$ will be split between Friends and the CoOp – CoOp will donate to a charity of their choice. Keith added that he and Amanda were at the annual meeting and presented the Pat Dee award. Mike and Ruth ran a trivia game. Melissa Mandernach gave a report of the great outreach the Friends have been doing. Galstad passed out their treasurer's report.

There was not a report from the Foundation, but they will meet on May 16th.

Galstad gave the Director's Report:

Stats – circulation was up 11%, visits up as well. Significant increase in laptop use as well as more remote use, logins, etc. Wireless clients – almost 8,000 logins, 3200 different clients.

Gift \$ - Lynda Hayslett donated \$225 via the Pilot Club in memory of Dr. Gretchen Schreffler for the purchase of LP books in the romance and mystery genres.

Coralville North Corridor Rotary donated \$500, plus a whole stack of books in honor of their guest speakers.

Miniature club – donated a collection they took up at their meeting - \$102.

Coming up – SRP Kickoff Thursday May 24th 5-6:30 at the library.

Community Meal June 1st 5:30-7:30 on the library lawn, with a steel drum band, a meal, and other activities in conjunction with the food pantry.

Fridays in June we are trying to line up music for the rotunda – we’re calling it “Beats & Books” in conjunction with the SRP theme “Libraries Rock.”

RMB has been cleaning out pipes in the boilers system – put screens on the 3 boilers to catch the debris. Galstad passed around photos with lots of debris.

Galstad leaves this weekend for National Library Legislative day in DC.

The next meeting is scheduled for June 6th.

The meeting was adjourned at 6:55.

Respectfully submitted,

Ellen Alexander
Assistant Library Director
(Subject to approval at the June 2018 meeting.)