

## MINUTES

Coralville Arts Commission  
Tuesday, June 11, 2019  
12:00 p.m.  
CCPA Costume Shop



### Approval and Comments

1. Call to Order
  - a. Members Present: Wes Habley, Tarri Marquardt, Susan Sondrol Jones, John Weber, Ann Burton
  - b. Also Present: Evan Hilsabeck, Sherri Proud, Nancy Mayfield, Laurie Goodrich
2. Citizen Comments
  - a. None
3. Approval of Agenda
  - a. Approved, Weber/Habley
4. Approval of March Minutes
  - a. Approved, Habley/Burton

### Reports

5. City Council — Laurie Goodrich
  - a. There is a City Council meeting tonight
  - b. The road situation is getting better. There will be some repair work by 12th/10th coming up soon, so watch for detours.
  - c. There have been some information sessions about the new arena; the next one is June 19 at the Marriott 4:30-6:30, speaker at 5:00.
6. Parks and Recreation — Sherri Proud
  - a. We have kicked off some fun new programs for the summer, including Summer Snax and The Lunch Sack.
  - b. The Wellmark grant proposal was not accepted, so we are looking for alternate funding for the new park.
  - c. LOTS of landscaping projects.
  - d. Evan and I are wrapping up the budget for the fiscal year.
7. Managing Director — Evan Hilsabeck
  - a. We had a very busy spring, with only 2 free days in April

- b. We hosted a touring production of Anne of Green Gables, with a free school matinee
  - c. Quad-Cities Theatre Workshop presented The Little Prince with puppets.
  - d. Last week was the first summer camp of the season; Evan has been working with a new teacher, a student from NYU
  - e. There have been several grant and fundraising applications in the last few weeks, including the Iowa Arts Council and 5224Good.
  - f. Evan has been accepted into grad school with UNI
  - g. John Weber: The Community Foundation is changing their dates this year.
  - h. Ann Burton: Why are the sales numbers low for April? –The UI Opera rents the theater for 3 weeks, and a lot of our performances were non-ticketed student events.
8. City Circle Theatre Company — Wes Habley
- a. Newsies opens Friday, and it is looking great, full of life.
  - b. The City Circle Board will have a retreat July 21, led by Amy Sunderman.
  - c. We have started the process of looking at the 2020-2021 season.
  - d. Whitney Russell has resigned from the Board, and Brian Lawler has finished his term. So we have two openings. Someone currently on the board will step into the Board-elect position that Whitney held.
  - e. Scarlet Pimpernel is in the books, and sold as well as we expected it to.
  - f. The Change of Seasons Party is July 7 at 2:00, in collaboration with Young Footlitters. This is an opportunity to recognize volunteers and preview the coming soon
  - g. Evan: This has been the best-selling City Circle season in CCPA history!
9. Young Footlitters Youth Theatre — Tarri Marquardt
- a. Honk Jr has almost 50 kids in it, and that opens June 29. Evan is directing.

- b. Summer camps, Change of Seasons, and also working with City Circle for the 4th of July Parade Float.
- c. The 2019-2020 season opens with Anne of Green Gables, 5-12 graders; auditions are coming up.

### **Old Business**

#### 10. Scheduling in 2019

- a. We are moving the Arts Commission to the first Tuesday of the month moving forward so Evan can participate in monthly sessions with the Association of Fundraising Professionals.
- b. Evan would like the Arts Commission to meet at the Build Barn, and July is a good time to do so. Evan will look at the North Ridge Pavilion or Brown Deer for August.
- c. Pending: as this FY comes to an end, we are preparing for the strategic planning that will take place in FY2020.

### **New Business**

#### 11. Tour of CCPA Costume Shop and Facilities update

12. The Annual Meeting is September 3; we will have a short presentation/reception that is open to the public. Maybe use projection, etc. This will also be an opportunity to present the CCPA Annual Report. Nancy volunteered to wrangle Costco snacks.

### **Conclusion**

#### 13. Comments from the Commission

#### **14. Adjourn**