

**PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF CORALVILLE,  
JOHNSON COUNTY, IOWA SUBJECT TO THE APPROVAL BY THE CORALVILLE  
CITY COUNCIL AT A SUBSEQUENT MEETING**

A Regular Meeting of the City Council of the City of Coralville, Johnson County, IA was held at City Hall, 1512 7<sup>th</sup> Street on Tuesday, June 12, 2018 with Mayor John A. Lundell presiding and was called to order at 6:30 P.M. Live and recorded webcasts of Coralville City Council Meetings are available online at [www.coralville.org/coralvision](http://www.coralville.org/coralvision).

The following Council Members were present: Foster, Gross, Gill, Dodds, Goodrich.

The following staff was present: City Attorney Don Diehl; City Administrator Kelly Hayworth; Asst. City Administrator Ellen Habel; City Engineer Dan Holderness; Building & Zoning Official Jim Kessler; Director of Finance Tony Roetlin; Police Chief Shane Kron; Police Officer Kyle Nicholson; Associate Project Coordinator Nicky Beaurivage; Director of Transit & Parking Vicky Robrock; Director of Parks & Recreation Sherri Proud; Human Resource/Risk Manager Mike Funke; Fire Chief Orey Schwitzer; Volunteer Recruitment Coordinator Nic Pruter; Telecommunications Assistant Katy Hoffer; Telecommunications Assistant Gavin Greer; City Clerk Thorsten J. Johnson.

Motion by Gill, seconded by Gross to approve the agenda. Ayes: 5.

Votes are 5 Ayes for Motions, Resolutions and Ordinances unless otherwise noted.

Mayor John A. Lundell recognized Timothy Estrada for his awareness, courage and action at ReUnion Brewery on May 27, 2018 with a Certificate of Appreciation. Lundell explained Estrada is a Correction Officer at the Iowa Medical and Classification Center and he saved a person's life by successfully performing the Heimlich Maneuver as they were choking before emergency personnel could arrive, because he was already at the scene. The Police Department nominated Estrada to receive this award because he acted above and beyond to save this person's life. Lundell noted members of Estrada's family, the victim and her family were in the audience and he asked if any of them would like to say anything. The victim and her husband expressed their appreciation for Estrada's actions that saved her life. The husband noted Estrada richly deserved the recognition and that the Police and First Responders who arrived shortly after the event should also be recognized for their efforts like today, because they are not recognized near often enough.

President Josh Schamberger and Director of Special Events & Communication Monica Nieves at the Coralville/Iowa City Convention & Visitors Bureau presented the City a plaque recognizing its efforts during the RUN CRANDIC. Schamberger thanked the Mayor, Council and City for its support of the first ever marathon on April 29<sup>th</sup> between Cedar Rapids and Iowa City that has been in the planning stages for the last 15 years. The event was very successful. They planned for 1,300 participants and they had 3,400 participants representing 30 states and 3 countries and they raised \$55,000.00 for the school district in Cedar Rapids and the Iowa City Community School District. Nieves thanked the City Council; the public safety team; which includes Police Chief Shane Kron, Police Lieutenant Deb Summers, the Police Department, former Fire Chief David Stannard, Fire Chief Orey Schwitzer and the Fire Department; Program Supervisor Erica Eichhorn, Athletic Coordinator Jordan Biel, Director of Parks & Recreation Sherri Proud and the rest of the Parks and Recreation Department for helping with the event.

Lundell proclaimed June 2018 as "Pride Month" and Cassie Ellis, Christine Hawes and Sean Finn of Iowa City Pride accepted the proclamation and thanked the Mayor and Council. Ellis noted that LGBTQ history has not been an easy history and local government recognition is invaluable to members of the LGBTQ community in movement towards a quality life, visibility and acceptance and ending discrimination and oppression. Hawes noted Ellis has started an on-line community for all members of the LGBTQ+ community which has 1300 members so far and Finn is one of 50 people nation-wide recognized as Champion of Pride and he wrote the proclamation. Iowa City Pride had a lot of great things going on and she thanked the Council for recognizing this month and giving this proclamation. Councilperson Mitch Gross noted the Iowa City Community School District was having a meeting discussing an annual climate survey where 20% of the non-gender binary students said they safe, included or welcome at their schools

and in response the schools have included more inclusive curriculum that has been met with resistance which as an educator he finds it shameful students don't feel safe or included in the schools, so he appreciates Iowa City Pride's efforts and activism as the fight continues.

Lundell proclaimed June 17-23, 2018 as "Pollinator Week" and Director of Parks & Recreation Sherri Proud accepted the proclamation and thanked the Mayor and Council. Proud noted the Mayor sent her information on the "Mayor's Monarch Pledge" which includes not only proclamations but preserving and planting milkweed as well as native plants. Right now, the City adds 5 to 10 acres of new prairie a year and seed existing prairies including with milkweed and flowering plants to help the monarch and bee populations. They are also including more native plants in the storm water planters and along the Coral Ridge Avenue right-of-way and they encourage residents to consider more native plants in their landscapes and to preserve milkweed instead of pulling it out of their gardens. Proud added they are harvesting milkweed pods and having the Jr. High Kids mix them with mud and throwing them into the City's prairie areas for their City sponsored work days.

Board Member and Treasurer Kris Walford-Henry of the Coralville Community Food Pantry thanked the Mayor & Council for their support including use of the former post office building and their recent increase in monetary support that starts in July. For May they have seen 395 families for a total of 873 family visits and 1,413 individual visits that distributed 30,057 pounds of food. Walford-Henry introduced new Board Member Mohamed Khalil. Khalil stated he moved to the United States in 2015 and when he asked his friend across the country where the best place to live and start his new life with his family. They said Iowa is the best place with the best people, good education, safety and freedom and now he is one of the Sudanese community leaders and is proud to help and serve the Coralville community.

#### **FIRE CHIEF APPOINTMENT**

After the motion, Fire Chief Orey Schwitzer thanked Hayworth for appointing him and the Council approving him to lead the best volunteer fire service in Iowa and he looks forward to working with them to keep it that way. Hayworth stated they had three great candidates all from the Fire Department and what made Schwitzer stand out is he started as a volunteer who was living in and wanted to give back to the community. He understands what being a volunteer is like and he will be a great asset. Councilperson Jill Dodds asked how long Schwitzer has been with the Department and he responded 23 years.

Motion by Gross, seconded by Goodrich to approve the City Administrator Kelly Hayworth's appointment of Orey Schwitzer for Fire Chief. Motion carried.

#### **DISPOSAL OF PROPERTY ~ PUBLIC HEARING**

Lundell declared this the time for a public hearing on the intent to dispose of an interest in real property and enter into a Development Agreement for the redevelopment of 411, 413 and 415 10<sup>th</sup> Avenue.

#### **RESOLUTION NO. 2018-121**

Resolution approving the disposal of real property to 808 ON 5<sup>TH</sup>, L.C., for those properties generally referred to as 411, 413 and 415 10<sup>th</sup> Avenue was introduced by Foster, seconded by Gill. A roll call vote was taken. Resolution declared adopted.

#### **1710 COMMERCIAL PARK**

**ORDINANCE NO. 2018-1010** An ordinance amending the Coralville Zoning Ordinance, the same being Ordinance No. 664, as previously amended, rezoning certain property located within the corporate limits of the City of Coralville, Johnson County, Iowa, and generally known as 1710 Commercial Park or IDNA Subdivision – Part Three from I-2, Light Industrial District, and C-2, Arterial Commercial District, to I-PUD-1, Industrial Planned Unit Development District, was introduced by Gross, seconded by Dodds for 2<sup>nd</sup> consideration. A roll call vote was taken. Motion carried.

**IOWA RIVER LANDING REINVESTMENT DISTRICT**

**ORDINANCE NO. 2018-1009** an ordinance establishing the Iowa River Landing Reinvestment District pursuant to Chapter 15J of the Code of Iowa was introduced by Gill, seconded by Goodrich for 2<sup>nd</sup> consideration. A roll call vote was taken. Motion carried.

**CORAL RIDGE AVENUE WALL 4 REPAIR PROJECT**

City Engineer Dan Holderness reported Coral Ridge Avenue Wall 4 Repair Project is needed because Wall 4 between Oakdale Boulevard and Holiday Road is leaning significantly away from the street. It was determined the original sheet pile for the wall was not installed as shown in the approved plans and specifications. The City and HR Green, Inc. have entered into a project where HR Green, Inc. will pay all the costs to repair the wall and the City will contract for the work since they do not usually do that. A quote was received on May 22<sup>nd</sup> and it was more than double the engineer's estimate, so staff is asking the Council to reject the quote and have new plans and specifications created with new quotations due July 10<sup>th</sup> for the Council to review and act on.

**RESOLUTION NO. 2018-122**

Resolution rejecting quotations and asking for new quotations due July 10, 2018 for the Coral Ridge Avenue Wall 4 Repair Project was introduced by Dodds, seconded by Foster. A roll call vote was taken. Resolution declared adopted.

**RESOLUTION NO. 2018-123**

Resolution approving Amendment No. 4 to that certain Professional Services Agreement with HR Green, Inc. for Coral Ridge Improvements – Holiday Road to Oakdale Boulevard was introduced by Goodrich, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

**SIDEWALK PROJECT 2017 (ZONE 3)**

Motion by Gill, seconded by Goodrich to approve Pay Estimate #1 FINAL to **JDM Concrete, LLC** for Sidewalk Project 2017 (Zone 3): \$53,454.26. Motion carried. It was noted the retainage of \$2,813.38 is due in 30 days.

**RESOLUTION NO. 2018-124**

Resolution accepting the Sidewalk Project 2017 (Zone 3) as completed was introduced by Foster, seconded by Dodds. A roll call vote was taken. Resolution declared adopted.

**STORM WATER RATES AND FEES**

**RESOLUTION NO. 2018-125**

Resolution adopting the Storm Water Program Permit and Inspection Fee Schedule of Fees to be collected pursuant to Chapter 159 of the Code of Ordinances (2011) of the City of Coralville was introduced by Gross, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

**PARATRANSIT 28E AGREEMENT**

After the resolution was read, Director of Parking & Transportation Vicky Robrock reported this extends the 28E Agreement with Johnson County SEATS to provide paratransit services from July 1, 2018 through June 30, 2023. There are three small changes which includes using the average of three years instead of one to determine each governments share of the costs in order to better account for spikes in fuel costs; the County requested the City add a bus to its fleet of three paratransit buses when it is feasible to keep and maintain an older bus instead of trading it in so it can be used as a spare or loaned

to the County during peak times; and the County would like the City to consider green and more efficient vehicles as it replaces older vehicles with the County possibly participating in the cost.

**RESOLUTION NO. 2018-126**

Resolution approving an Amended 28E Agreement for Paratransit Services between the City of Coralville and Johnson County, Iowa for the period of July 1, 2018 through June 30, 2023 was introduced by Gill, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

**ADMINISTRATIVE PAY SCALE**

After the resolution was approved, Councilperson Tom Gill recognized Human Resource/Risk Manager Mike Funke for his hard work on Union Contracts.

**RESOLUTION NO. 2018-127**

Resolution approving an increase in the Administrative Pay Scale, Effective July 1, 2018 was introduced by Dodds, seconded by Gill. A roll call vote was taken. Resolution declared adopted.

**2018 BUILD GRANT APPLICATION**

After the resolution was read, City Administrator Kelly Hayworth reported the Federal BUILD 2018 grant replaces the TIGER Grants and because there is a significant amount of money in the program staff thought this is a good time to make a serious effort to receive some of it for the reconstruction of Interchange of 1<sup>st</sup> Avenue and I-80. Asst. City Administrator Ellen Habel will be preparing the application and a benefit-cost analysis is very important for it and can be used for other purposes in the future. The City has discussed this application with the IDOT and they are very supportive. The cost is not to exceed \$29,975.00.

**RESOLUTION NO. 2018-128**

Resolution approving a proposal with HDR Engineering, Inc. for a Benefit-Cost Analysis for the 2018 BUILD Grant Application was introduced by Goodrich, seconded by Foster. A roll call vote was taken. Resolution declared adopted.

**ROTARY CAMP PARK SHELTER**

Proud reported the North Rotary Club and Take a Kid Outdoors Club have been working on building a shelter with a fireplace in the Rotary Camp Park and gifting it to the City of Coralville in exchange for the City maintaining them for 20 years. This shelter will be the same shelter as in North Ridge Park. The fireplace is so they can have programming at the shelter all year round. The Council will be asked to accept the gift at a later date.

**RESOLUTION NO. 2018-129**

Resolution approving an Agreement between Take a Kid Outdoors Club ("TAKO") and the City of Coralville granting temporary construction access to Rotary Camp Park in order to build a shelter and fireplace and gifting it to the City of Coralville was introduced by Foster, seconded by Gill. A roll call vote was taken. Resolution declared adopted.

**PROCUREMENT POLICY CHANGES**

**RESOLUTION NO. 2018-130**

Resolution approving transit updates to the City's Procurement Policy was introduced by Gross, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

**MOTION BY GILL TO APPROVE CONSENT CALENDAR items a-ii inclusive:**

- a) Approve minutes for the May 22, 2018 Coralville City Council Regular Meeting.
- b) Approve Taxicab Company License for **Big Ten Taxi Cab**: 06/01/2018 to 05/31/2019.
- c) Approve **temporary** change of Outdoor Service Privilege for **Gus' Food & Spirits**: Eff. 8/25. (This is a one-day special event.)
- d) Approve Class B Liquor License with Sunday Sales for **Radisson Coralville**: Eff. 07/01.
- e) Approve Class C Liquor License with Sunday Sales for **Cheddar's Casual Café**: Eff. 07/01.
- f) Approve Special Class C Liquor License with Sunday Sales for **Brush and Barrel**: Eff. 07/01.
- g) Approve payment to **Midwest Alarm Services** for Coralville Marriott Hotel & Conference Center FF&E Invoice install Hold Up Security System & Door Holds (#03232018EN): \$4,015.00.
- h) Approve payment to **Insight Direct USA, Inc.** for Coralville Marriott Hotel & Conference Center FF&E Invoice for FSPMS (reservation/property management system) upgrade/update (P.O. #03162018exa, Invoice #913562143): \$299.14.
- i) Approve payment to **Hatfield Concrete** for S.T. Morrison Park Trail Repair (#185): \$12,410.00.
- j) Approve payment to **Annex Analytics** for Project: ReCon – Global Real Estate Convention Presentation (#DTC 001): \$1,999.00. (Iowa River Landing)
- k) Approve payment to **Trumbull Consulting** for:
  - i) Sleep Source commission due upon signing & opening (#06012124) \$15,353.00
  - ii) Louie's Wine Dive 50% commission due upon opening (#06012123) \$11,570.00
  - iii) Evolve 50% commission due upon signing (#06012122) \$4,683.25
- l) Approve payment to **Mortenson Construction** for Iowa Arena and Performance Center Limited Authorization to Perform Services 5/01-31/2018 (#014): \$800,383.00.
- m) Approve payment to **Iowa City UNESCO City of Literature** FY 2018 Paul Engle Award Sponsorship and the 2017-2018 Partnership Dues (05/24/2016): \$20,000.00.
- n) Approve payment to **MidAmerican Energy Company** for work at 404 2<sup>nd</sup> Street for the Storm Water Pump Stations 7 & 8 Modifications (#56911-69001): \$23,700.00.
- o) Approve payment to **Louie's Wine Dive – Coralville, LLC** for reimbursement of tenant improvements (#Improvement): \$48,400.00.
- p) Approve payment to **McComas-Lacina Construction** for Coralville Parking Lot Demo (#32696-01): \$11,889.75.
- q) Approve payment to **Thomas Bus Sales, Inc.** for a 2018 EIDorado AeroTech 240 LD Bus (#151967): \$80,592.00.
- r) Approve payment to **Slabach Construction** for Coral Ridge Avenue – Phase 2 (#23707): \$2,401.90.
- s) Approve payment to **Creative Software Services** for Building & Engineering Permit Software (#16442): \$2,441.33.
- t) Approve payment to **Mobotrex, Inc.** for 3 M60ATC Full Blown, ECOM, NTCIP for Tactics 3 software upgrade and installation for the Streets Department (#226004): \$11,400.00.
- u) Approve payment to **Global Spectrum** for Iowa Arena Spectra Venue Consulting Fee 1-5/2018 (#0048791-IN) \$25,000.00.
- v) Approve payment to **Neumann Monson Architects** for IRL Drury Parking Ramp (#22): \$7,537.97.
- w) Approve payment to **Terracon Consultants, Inc.** for 115 E. 7<sup>th</sup> Street 3<sup>rd</sup> Quarter 2017 Groundwater Monitoring (#TA52812): \$670.00.
- x) Approve payment to **TEAM Services, Inc.** for IRL Drury Parking Ramp Construction Testing Services (#9-2209): \$5,492.75.
- y) Approve payment to **Linn County REC** for moving switch in private easement for Coral Ridge Avenue – Phase 2 (#2018110): \$15,500.00.
- z) Approve payment to **HR Green, Inc.** for:
  - i) I-80/1<sup>st</sup> Ave. Interchange Final Design Phase 1 (#117995) \$5,389.77
  - ii) I-80/1<sup>st</sup> Ave. Interchange Final Design Phase 1 (#118755) \$6,061.45

- aa)** Approve payment to **Signation Sign Group** for 24 Aluminum Banners (#11299): \$5,376.00.
- bb)** Approve payment to **Sustainable Landscape Solutions, LLC** for seeding at 1409 10<sup>th</sup> Street for the Sidewalk Project 2016 (Zone 2) (#751): \$115.00.
- cc)** Approve Partial Payment #3 to **Iowa Bridge & Culvert** for Clear Creek Trail Phases 6 & 7: \$124,878.95.
- dd)** Approve Pay Estimate #3 to **Peterson Contractors, Inc.** for Coral Ridge Avenue Improvements – Phase 2: \$955,281.12.
- ee)** Accept quotes and approve contract of **Stitler's Supply** to convert lights to LED in the Main Gymnasium of the Recreation Center: \$12,168.00.
- ff)** Accept and approve quote from **Keck's Parking** to transition from magnetic stripe to RFID technology for the parking access control equipment at the for the North Parking Ramp and South Parking Lot to match the Marriott's new room key entry system: Not to exceed \$33,368.00.
- gg)** Approve payment to **Keck's Parking** for the 40% milestone payment to transition from magnetic stripe to RFID technology for the parking access control equipment at the for the North Parking Ramp and South Parking Lot to match the Marriott's new room key entry system (#29895): \$13,347.20.
- hh)** Approve attendance of Sherri Proud to the NRPA National Conference in Indianapolis, Indiana from September 24-28, 2018: \$1,648.30.
- ii)** Approve Bill List for June 12, 2018.

Seconded by Foster. A roll call vote was taken. Motion carried.

City Engineer Dan Holderness gave the Road Reconstruction Report to the Council. On 1<sup>st</sup> Avenue they moved traffic to the east side of the street and are working on water, storm water and sanitary sewer on the west side of the street. They are paving the 1<sup>st</sup> Avenue and 6<sup>th</sup> Street intersection and should have it open to traffic by the end of July with all the new signals for the intersection and railroad installed and operational. The hard improvements for the whole project should be done by November. The detour for Coral Ridge Avenue is working well and they are working on paving at the Oakdale Boulevard intersection which should be open by the 4<sup>th</sup> of July. Work has started on the big box culvert for the bike trail under Coral Ridge Avenue north of the Oakdale Boulevard intersection with box culvert sections arriving next week. They are continuing to work on the projects utilities. Both projects are moving along quickly. The easterly bridge is being constructed for Clear Creek Trails 6 & 7 with the goal of turning over the eastern part of the project to grading and paving contractors with hopes of completing the trail from the east end of the trail to Creekside Ball Park by the end of July. After that they will work on the northern portion of the project that will connect with the trail in Tiffin. Lundell asked about the overlay project on Highway 6. Holderness responded the IDOT is installing over-width shoulders on Highway 6 from Lowes to Tiffin as a night project and they doing a mill and fill project on Highway 6 from Clear Creek Bridge in Coralville to Hawkins Drive in Iowa City at night. Part of the project involves reconstruction of the pedestrian curb ramps to comply with new ADA standards at 1<sup>st</sup> Avenue. Gill noted they are making good progress on their project. Lundell was impressed with the 1<sup>st</sup> Avenue Project having a safe corridor for bikes and pedestrians along the project and stated it is getting good use.

City Administrator Kelly Hayworth noted Coralville is celebrating the 10-year Anniversary of the 2008 flood, because a lot of people had significant damages 10 years ago and most of them are in better shape now than then as is the City's infrastructure. The celebration included bus tours for employees, citizens and the people who helped during the flood and with the recovery. Hayworth thought it is was amazing the City has completed its last flood improvement project 10 years after the flood considering they didn't know where the money was going to come from when they determined the costs of the projects that were needed. Gill thought Hayworth and the staff should be complimented because they were prompt responding to FEMA and getting grants. Hayworth added the Mayor and Council should be thanked for making the decision to come back better than before and using its own money to clear the way for future projects by paying for the demolition and removal of damaged structures.

Mayor John A. Lundell noted last Sunday was the Iowa Fire Fighters Memorial Service and even though it was damp the ceremony was very touching, moving and important for the families who lost a firefighter. It

also brings a lot of visitors and money to the area when they stay over night on Saturday to attend the morning ceremony.

City Attorney Don Diehl had nothing to report.

Councilperson Laurie Goodrich had nothing to report.

Councilperson Jill Dodds congratulated Fire Chief Orey Schwitzer and she congratulated the Coralville Community Food Pantry and the Library for working together to put on a very nice Community Meal.

Councilperson Tom Gill congratulated Fire Chief Orey Schwitzer and stated he is a prize and it is great to have three quality home grown candidates for the position.

Councilperson Mitch Gross congratulated Fire Chief Orey Schwitzer and agreed with Dodds comments on the Community Meal. Gross remembered in 2008 he was going to be a keynote speaker for the Young Professionals Luncheon at the Marriott when it was cancelled due to the flood and how he had all of these plans as a newly elected official that needed to be adjusted with the flood. Gross commended the hard work of City Staff during that time and the work of Governor Culver and Lt. Governor Judge on recovery programs like I-Jobs during that period. He also commended the work of past Councilmembers Herwig and Weihe during that time.

Councilperson Meghann Foster reported they served over 500 people at this year's Community Meal and it was a fantastic event. Foster noted she took the flood bus tour and complimented City staff on all they had accomplished after seeing the planning and thought that went into the flood mitigation projects. Foster gave a shout out for everyone who participated in the discussion on May 24<sup>th</sup> on the future of the Southeast Commercial District with students and faculty of Kansas State University. Foster reminded everyone the Iowa City Pride Parade is at noon Saturday. Foster congratulated Fire Chief Orey Schwitzer and noted several people have told her how awesome it is he was selected as the new Chief.

Motion by Gill, seconded by Dodds to adjourn at 7:30 P.M. Motion carried.

John A. Lundell, Mayor

Thorsten J. Johnson, City Clerk