

Coralville Public Library Board of Trustees
August 1st, 2018

Present: Amanda Elkins, Deborah Hatz, Keith Jones, Shaner Magalhaes, Lisa Martin, Julie Pulkrabek, Jim Smith, Alison Ames Galstad (Library Director), Ellen Hampe Alexander (Assistant Library Director), Erika Binegar (Children's Services Librarian).

Absent: Mitch Gross (City Council Representative).

President Magalhaes called the meeting to order at 6:00

The Board considered approval of the agenda. Hatz moved that the agenda be approved as presented, Martin seconded. The motion passed unanimously.

The Board considered approval of the minutes of the July 18, 2018 meeting. Jones moved that the minutes be approved as presented, Elkins seconded. The motion passed unanimously.

The Board considered approval of the bills for July. It is a very short bill list since the Board's July meeting fell late in the month, and the August meeting is so early in the month. Jones asked about the payment to Claudia McGehee. Galstad explained that it is for a piece of artwork for the Library. Pulkrabek motioned that the bills be approved as presented, Elkins seconded. The motion passed unanimously.

The Board reviewed the T. Patricia Dee policy. There were no changes.

Smith gave a report from the Friends. There will be a book sale this weekend.

The Foundation Board hasn't met. They will meet August 29th.

Galstad gave the Director's Report:

Stats – Circulation was up 10% this July over July of last year. We won't have SRP final numbers until next meeting. There were 93 at the teen final party. Kids have almost all month to complete the program, adults' Use of the self-checks has hovered around 20-24% of total circulation, this month it's up around 40%. Will be interesting to see if that holds in the fall.

Community Meal update – There will be a Community Meal on Friday September 21st from 5-7. The Coralville Community Food Pantry will be making a taco bar again. September 21st is UN World Peace Day, so we will be planning activities around this theme.

Food for Fines program is September – any donation brought in to CPL for the Food Pantry will wipe out current late fees on an account. This does not apply to lost or damaged items.

Library Card Signup Month is also in September. The Council has never done a proclamation for this, but AAG heard from ICPL that they're doing one. When the County found out, they wanted to do one. All the JC directors will be at the Board of Supervisors' proclamation. Galstad will have Coralville City Council do one on the 28th at 6:30. She will send out a reminder to board members.

Dan Wardell filmed an episode of his TV show Kids Clubhouse at CPL last summer and it premiered over the weekend. The Board watched the section at CPL on YouTube.

Fair went well – Amanda suggested something crafty in the future, rather than just giveaways. Magnets were a big hit.

5th St. Social will be on August 11th. We will have a table with a craft in the kids' zone.

Next meeting is September 5th.

The meeting was adjourned at 6:25.

Respectfully submitted,

Ellen Alexander
Assistant Library Director
(Subject to approval at the September 2018 meeting.)