

**Coralville City Council
Work Session
March 28, 2023
City Hall**

Present: Mayor Pro Tem Mitch Gross, Council Members Mike Knudson, Hai Huynh, Laurie Goodrich, Keith Jones

Staff Present: City Administrator Kelly Hayworth, Deputy City Administrator Ellen Habel, City Attorney Kevin Olson, City Engineer Scott Larson, Director of Finance Melissa Christianson, Community Development Director Dave Johnson

Mayor Pro Tem Gross opened the meeting at 7:20 pm.

1. April Planning and Zoning Submittals: Community Development Director Dave Johnson told the City Council that Sarah Helmer, currently the brownfields coordinator, has accepted the position of rental inspector. Johnson presented the following:
 - 3408 Merchant Street, located between Bachmeier Carpets and Culligan Water; a one-acre site with a multi-tenant retail building of brick, masonry, and glass proposed.
 - Lot 10, Coral Crossing, Eighth Addition, on the south side of Spring Rose Circle; a 15,000 square foot multi-family residential building with 36 units that will be identical to those built to the east.
 - Forevergreen Heights, Phase 3, Parts 1-3; 170 single family detached units on 59 acres;
 - Forevergreen Heights, Phase 2, Part 2; 26 duplexes on 10.5 acres
 - Forevergreen Heights, Phase 2, Part 3: 14 duplexes and 8 4-plexes, for a total of 60 units on 13.95 acres.

At this time Johnson left the meeting.

2. Fiscal Year 2024 Budget Discussion: City Administrator Kelly Hayworth introduced Melissa Christianson, who began work as the Director of Finance on March 28. Christianson said she came to Coralville for her husband's residency and spent 4.5 years at Kirkwood Community College in the Finance Department.

Hayworth said the public hearing for the budget was moved to the second city council meeting in April to allow time to complete the necessary forms and there have been no changes to the budget since the report at the last meeting. Hayworth noted the overall tax levy rate is not proposed to change for FY24. He added that three permanent positions were requested and were not added to the budget as a result of uncertainty regarding pending legislation and those positions can be revisited for FY25.

3. Engineering Department Report: City Engineer Scott Larson reported on the department's staffing, functions, projects, and tasks, followed by discussion of impacts on the Interstate 80/1st Avenue interchange reconstruction traffic impacts.

4. City Administrator's Time: Hayworth provided updates on the following:

- Renovation of the 8th floor at the Hyatt Regency is now complete except for the suites; the 6th and 7th floors are closed for renovations now and all of the work will be complete by late June. Hayworth said the fitness center relocation and expansion is now complete.
- CIVCO has announced they will relocated their facilities from Kalona to Coralville.
- Continued interest in space in the Iowa River Landing by a variety of groups.

Adjourned at 8:55 pm.

Notes taken by Ellen Habel, Deputy City Administrator