

**Coralville City Council
Work Session
September 28, 2021
City Hall**

Present: Mayor Pro Tem Mitch Gross; Council Members Laurie Goodrich, Jill Dodds, Meghann Foster, Hai Huynh

Staff Present: City Administrator Kelly Hayworth, Deputy City Administrator Ellen Habel, Director of Finance Tony Roetlin, City Attorney Kevin Olson; Community Development Director Dave Johnson

Mayor Pro Tem Gross opened the meeting at 7:35 pm.

1. October Planning and Zoning Submittals: Community Development Director Dave Johnson presented the preliminary plat for Coral Six Square, located north of Highway 6 in western Coralville.

At this time Johnson left the meeting.

2. Finance Department Report: Director of Finance Tony Roetlin presented his departmental report, including a review of structure and functions; a new part time staff person in utility billing, Tamara Ewoldt, and Elysee Agbogbo in payroll; credit ratings; accounts payable and utility billing statistics; and banking. Roetlin reported the audit is in process with Bergan KDV and budgeting season is approaching. Regarding ARPA funds, Roetlin said a staff list of suggestions is under development. City Administrator Kelly Hayworth said the full impact of COVID on the next budget won't be known until updated assessments are available.

3. City Administrator's Time: Hayworth provided the following updates:

- Three Work Force Housing Tax Credit applications from Coralville were funded.
- City Attorney Kevin Olson is working on closing on the three houses on 5th Avenue; since one is in the flood plain and will require flood insurance, it will likely affect the sale price, Olson proposed that the City will reimburse a portion to the buyer if the house doesn't sell in 90 days.
- In the 4th Avenue Place and 5th Avenue neighborhood, work continues on the creek, street, and storm sewer projects, along with acquiring associated easements.

Councilor Dodds suggested she contact a representative from the Dovetail Pond neighborhood regarding plans for a study of the wetlands.

Mayor Pro Tem Gross inquired about the Altmaier property and proposed development. Hayworth said staff will respond.

Adjourned at 8:30 pm.

Notes taken by Ellen Habel, Deputy City Administrator