

Minutes for the Coralville Arts Commission

March 12, 2019

A regular meeting of the Coralville Arts Commission was held on March 12, 2019 at the Coralville Public Library Board Room. The meeting was scheduled for 12:00 PM and was presided over by Susan Sondrol Jones with Evan Hilsabeck serving as acting secretary.

The following Commissioners were present: Susan Sondrol Jones, Ann Burton, John Weber, Wes Habley (City Circle), Bob Goodfellow, Liz Croco (Young Footlifers)

The following Commissioners were absent: Laurie Goodrich (Coralville City Council), Carrie Houchins-Witt

The following staff were present: Sherri Proud (Director, Parks and Recreation), Evan Hilsabeck (Managing Director, Coralville Center for the Performing Arts)

The following citizens or guests were present: Nicky Beurivage

Approval and Comments

1. Call to Order

The meeting was called to order at: 12:03 PM

2. Citizen Comments

There were no citizen comments.

3. Approval of Agenda

A motion to approve the agenda was made by Burton. All ayes.

4. Approval of February Minutes

A motion to accept the February Minutes as corrected was made by Habley. All ayes.

Reports

5. City Council

Councilmember Goodrich was absent due to travel. She submitted the following report:

- On Wednesday, March 6th, Coralville City Council met at the Tiffin Elementary School for a first ever Joint meeting/work session with Clear Creek Amana School Board. The western part of Coralville is in this school district and probably the Forevergreen Road/965/180 road projects are factors in driving growth in this area. Current school district development plans were shared and a future elementary school site in Coralville's West Land Use area was discussed. This school district is planning to eventually build a new high school and we enjoyed a tour of one of their three newest elementary schools
- Tonight the Council will consider a resolution approving the Fiscal Year 2020 Budget. Note: The budget can be viewed on the City website www.coralville.org,

in the latest Connection, on CoralVision and copies are available at the Coralville Public Library and City Hall.

6. Parks and Recreation

Director of Parks and Recreation Sherri Proud reported that the budget for the department was completed with no request from Council for reduced expenses. Director Proud reported that three grants are being submitted this spring for upcoming projects. A grant application to the Wellmark Large Grants program is intended to fund a 2-acre park on Russell Slade Boulevard. The park will include a walking labyrinth, green space, shelter, and water feature. A second grant is in progress to fund Riverfront Park, a 7.5 acre park near Latitude. The park will include a splash pad, water fountain, great lawn, and kayak access. A third grant is being defended today to support an extension of the Iowa River Trail to connect with Tiffin. A fourth grant may be requested from the National Endowment for the Arts to fund public art on fifth street.

7. Managing Director — Evan Hilsabeck

Hilsabeck submitted a written report. He noted that Nancy Mayfield attended an active shooter training on February 24th, provided by Johnson County Emergency Management.

CCPA staff are undertaking a review and revision of the CCPA Rental Policies and Procedures. Many of our policies are untouched since prior to the opening of the Center and no longer reflect current practices. We are also working to improve and streamline our rental procedures to improve our ability to serve renters. CCPA Technical Services Supervisor Eric Burchett is leading this project. We look forward to presenting the finished work to the Arts Commission.

Arts Midwest, the annual conference for presenting theatres, is being held in Minneapolis in 2019. Hilsabeck last attended in 2016, and hopes to attend again this year to find great artists that can benefit CCPA's presenting program.

8. City Circle Theatre Company — Wes Habley

City Circle Board President Wes Habley reported that the March meeting of the City Circle Board was canceled last Saturday. *The Who's Tommy* performed February 15-17 and was successful.

Several Commissioners noted that the lighting design for *The Who's Tommy* was particularly effective.

Habley reported that *The Scarlet Pimpernel* has begun rehearsals. There are excellent lead actors, and a few more men are needed to fill small parts. The Change of Seasons party is confirmed for Sunday, July 7, 2019. Director Selection will begin shortly for the new season.

9. Young Footliters Youth Theatre — Liz Croco

Young Footliters Board Secretary Liz Croco reported that *Alice in Wonderland* performed last weekend, and was the best-selling production in the K-5 slot to date. A survey is being sent to participants to gather feedback.

Auditions for *Honk, Jr.* will take place April 12-15. Summer Camps are now open for registration and available online. Staffing is being finalized for those camps. Young Footliters will announce their season this Wednesday and begin director selection.

A fundraiser originally planned for April 18th has been postponed to June pending availability of dates.

Old Business

10. Strategic Planning / Facilitation

Hilsabeck reported that Strategic Planning will begin after funding can be secured with the new fiscal year on July 1.

Hilsabeck and Proud will continue conversation around fundraising consultants in the current fiscal year.

New Business

11. Scheduling in 2019

At the request of staff, the Commission considered possible alternate locations for 2019 meetings. Hilsabeck requests a May meeting in the CCPA Costume Space. Jones solicits additional recommendations from the Commission. Northridge Pavilion and Brown Deer Golf Club are recommended as alternate meeting sites. Hilsabeck suggests a tour of public arts installations and notes that public art in Coralville is included in the Commission's purview according to the bylaws.

Goodfellow asked if there is a comprehensive list of Public Art installations in the City of Coralville. Proud stated that she does not believe so.

Habley asked if there are any programs possible around the history of Route 6. Goodfellow noted that Rex Brandstatter has done research into the history.

Hilsabeck noted that the Iowa Arts Council maintains a database of Public Art in the state, and he will check to see if Coralville's collection has been submitted.

Goodfellow recommended that the Arts Commission assist in researching and compiling information on Coralville's current public art. He stated that this may be a possible area to expand the Commission's work if funding could be available in the future.

Hilsabeck noted that city funds would not be available before Fiscal Year 2021, but some grants may be possible.

Jones recommended public art become a discussion item at the next meeting and returned to the scheduling request provided by staff to select an alternate regular meeting date. After discussion, the Commission recommends the first Tuesday of the Month as a possibility.

Hilsabeck will confirm the availability of Houchins-Witt and Goodrich on the first Tuesday, and Proud will confirm if any action is needed by City Council to approve the change.

12. Annual Meeting and Annual Report

Hilsabeck noted that the by-laws call for a public annual meeting in September. After discussion, the Commission agreed to plan an annual meeting on the First Tuesday of September at noon, on the CCPA stage. Goodfellow recommended a public performance accompany the meeting. Goodfellow suggested a survey of public art in Coralville may also be valuable at the meeting.

After discussion, the Commission agreed that a CCPA Annual report will be submitted at the August meeting for approval and presentation at the September Annual meeting.

Conclusion

13. Comments from the Commission

There were no comments from the Commission.

14. Adjourn

Burton moved to adjourn at 12:51 PM. All ayes. The Commission was adjourned until May 14, 2019.

Next meeting: May 14, 2019. The May meeting will take place at the newly-inhabited CCPA Costume Shop, located in the Millennium Plaza Building at 800 2nd Street in Coralville.