

**PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF CORALVILLE,
JOHNSON COUNTY, IOWA SUBJECT TO THE APPROVAL BY THE CORALVILLE
CITY COUNCIL AT A SUBSEQUENT MEETING**

A Regular Meeting of the City Council of the City of Coralville, Johnson County, IA was held at City Hall, 1512 7th Street on Tuesday, May 9, 2023 with Mayor Meghan Foster presiding and was called to order at 6:30 PM. Recorded webcasts of this meeting are on Mediacom 118-8 and on-demand at www.coralville.org/coralvision.

The following Council Members were present: Knudson, Gross, Huynh, Jones, Goodrich.

The following Staff were present: City Attorney Don Diehl; City Attorney Kevin Olson; City Administrator Kelly Hayworth; Deputy City Administrator Ellen Habel; Finance Director Melissa Christianson; Community Development Director Dave Johnson; City Engineer Scott Larson; Police Chief Shane Kron; Parks Superintendent Alex Buhmeyer; Production Assistant Annabel Hendrickson; Production Assistant Wyatt Johnson; Communications Specialist Jon Hines; and City Clerk Thorsten J. Johnson.

Motion by Huynh, seconded by Goodrich to approve the agenda. Ayes: 5. Motion carried.

Votes are 4 Ayes and 1 Absent for Motions, Resolutions, and Ordinances unless otherwise noted.

Mayor Meghann Foster proclaimed May 2023 to be “Older Americans Month.” Policy Board Members Dan Gehring and Lorrain Bowans accepted the proclamation. Bowans distributed a handout with Johnson County Livable Community for Successful Aging, their Action Teams/Committees and Johnson County Aging Services Information. Gehring thanked the Council and anyone who was involved with the Coral Ridge Apartments project where he has lived the last two years. Gehring stated one of the issues they are interested in is senior housing and the concept of Accessible Dwelling Units which is now allowed in Cedar Rapids. This is where spaces like attics and garages can be converted into living spaces. Gehring suggested the Council Read about it in *The Gazette*. Gehring and Bowens had their picture taken with Foster.

Foster proclaimed May 2023 to be “Asian American and Pacific Islander Heritage Month.” Jennifer Nguyen is the first in her Vietnamese family to be born and raised in the United States. Nguyen stated despite it being Asian America and Pacific Islander (AAPI) Heritage Month their community continues to face stereotypes and a rise in hate incidents proving they need to move past a month of recognition and into action all year round. It is more impactful to learn from individuals and history in our community. Omega Dancel stated she is an immigrant from the Philippines and moved to Iowa in 1992. Dancel is a paraeducator at West High School and Coralville Community Ambassador. Dancel stated she is fortunate to be working with Ming Lodh, Councilperson Hai Huynh and Jennifer Nguyen to organize the first Coralville Asian Festival which will be held May 13th from Noon to 6:00 PM at S.T. Morrison Park. They will have performers from Cedar Rapids, University of Iowa and West High School and it will be a celebration showcasing culture and heritage from different countries such as Vietnam, China, Japan, Korea, India and the Philippines. They will have traditional dances, a fashion show, origami folding, calligraphy and many delicious cuisines from Asia. Dancel thanked the City of Coralville for its support which shows they matter and Coralville cares. Nguyen, Dancel, Councilperson Hai Huynh, and several members of Coralville’s AAPI community accepted the proclamation and had their picture taken with Foster.

Foster proclaimed May 2023 to be “National Bike Month,” and May 15-21, 2023 as “Bike to Work Week.” Bike Iowa City Ambassador Lydia Benninghoven moved here last summer and is impressed with the cycling community. Benninghoven appreciates the investments in biking amenities which makes this a very enjoyable community to live in. Benninghoven accepted the proclamation and had her picture taken with Foster.

There were no community comments.

LOT 1, CORALVILLE WEST, PART 2

ORDINANCE NO. 2023-1005 An ordinance amending the Coralville Zoning Ordinance, the same being Ordinance No. 2020-1009, as previously amended, rezoning certain property located within the corporate limits of the City of Coralville, Johnson County, Iowa and generally known as Lot 1, Coral West, Part 2, from C-2, Arterial Commercial District, to C-PUD 2, Commercial Planned Unit Development Two District, was introduced by Knudson, seconded by Jones for 2nd consideration. A roll call vote was taken. Motion carried.

MOBILE VENDOR PERMIT

Foster noted this will establish a \$25.00 annual fee for mobile food vendor permits.

RESOLUTION NO. 2023-76

Resolution approving an annual fee for Mobile Food Vendors, was introduced by Gross, seconded by Huynh. A roll call vote was taken. Resolution declared adopted.

WEST LAND USE CENTRAL TRUNK SEWER PHASE 1

The bid report was given by City Engineer Scott Larson at the April 11, 2023 Council Meeting and the low bid was from Maxwell Construction, Inc. of Iowa City. Their base bid is \$2,148,320.00 and an alternate bid for substituting piping material is a deduction of \$62,550.00. Larson had recommended approval of the low bid per concurrence with the Iowa Department of Natural Resources.

RESOLUTION NO. 2023-77

Resolution accepting bids and awarding a Contract for the West Land Use Central Trunk Sewer Phase 1, was introduced by Huynh, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

1002 5TH STREET DEMOLITION AND HMA OVERLAY

City Attorney Kevin Olson reported three quotes were received and ranged between \$33,400.00 and \$46,000.00. Olson recommended accepting the low bid from D.W. Zinser Company for \$33,400.00. After the resolution was read, Huynh asked what the project schedule was. Olson responded after awarding the contract tonight they are required by law to give 10-days' notice to the Iowa Department of Natural Resources before they can start. Olson assumed since Zinser is a large company demolition will not take very long after the notification period. The area will be seeded and turned into greenspace. Knudson asked if the Post Office Drop Off Box would need to be moved when the roundabout is built. Hayworth responded they will not know that until the design phase of that project and it will not be moving now. Huynh asked if Post Office Drop Off Boxes are required to be on public land. Hayworth responded it is either public land or right-of-way. There were concerns not keeping the Post Office Drop Off Box at this location could result in not getting another one.

RESOLUTION NO. 2023-78

Resolution accepting quotations and approving a Demolition Services Agreement for the demolition and HMA overlay at 1002 5th Street, was introduced by Jones, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

NONPROFIT ORGANIZATION FUNDING AGREEMENTS

After the resolution was read, Foster asked if an amended agreement will be needed when the ICAD merger occurs. Hayworth responded this agreement is for the current fiscal year and is normally paid in the last quarter. The State Auditor requires an agreement before funds are given to non-profits and they

did this with several last year. Knudson asked if this will change the amount budgeted. Olson responded it will not. Next fiscal year's agreement will be with the merged group.

RESOLUTION NO. 2023-79

Resolution approving that certain Agreement with the Iowa City Area Development Group (ICAD), was introduced by Goodrich, seconded by Gross. A roll call vote was taken. Resolution declared adopted.

FISCAL YEAR 2023 BUDGET AMENDMENT

After the resolution was read, Foster asked for an overview of the amendment. Director of Finance Melissa Christianson reviewed the Budget Amendment with the City Council. For revenues the Other City Taxes line will increase by \$800,000.00 which represents an increase in the conservative Hotel/Motel Tax estimate. Licenses & permits increased \$160,000.00 because of additional revenues for building permits. The Intergovernmental line increased \$200,000.00 for state and federal grants Transit will receive. Charges for Service will increase \$130,000.00 for revenues from new Recreation and Center for the Performing Arts (CCPA) programs. Miscellaneous increased \$283,000.00 for additional 4thFest and FRYfest sponsorships. The \$52,000,000.00 in Other Financing Sources is for bond sales and proceeds for the Hotel loan. Changes for expenditures included a \$489,790.00 increase in Public Safety for the replacement of a fire engine chassis and a carryover expense for the Police Department. Culture & Recreation increased \$165,000.00 for the additional Recreation and CCPA program expenses. Community & Economic Development increased \$360,000.00 for 4thFest and Fryfest expenses and expenses for the increase in building permits. Debt Service expenses increased by \$37,000,000.00 for paying off bonds with proceeds from bond sales. Capital Projects expenses increase from \$0.00 to \$10,000,000.00 because the City was not sure what these would be when the budget was done. Overall the fund balance will increase by \$1,549,210.00. It was noted the public hearing will be May 23, 2023 and the Budget Amendment needs to be filed with the State by May 31, 2023. Foster thanked Christianson for the overview. Knudson asked if this amendment was just the General Fund or all the funds. Christianson responded it is mostly the General Fund but there are several funds with changes.

RESOLUTION NO. 2023-80

Resolution setting a public hearing on the Fiscal Year 2023 Budget Amendment, was introduced by Knudson, seconded by Goodrich. A roll call vote was taken. Resolution declared adopted.

MOTION BY HUYNH TO APPROVE CONSENT CALENDAR items a-r inclusive:

- a) Approve minutes for the April 25, 2023 Coralville City Council Regular Meeting.
- b) Approve **new** Special Class C Retail Alcohol License for **Blue Elephant Thai Restaurant**. Eff. 05/18.
- c) Approve Class C Retail Alcohol License with Outdoor Service for **Tavern Blue**. Eff. 05/19.
- d) Approve Special Class C Retail Alcohol License (Beer/Wine) for **Holiday Inn Express**: Eff. 06/01.
- e) Approve Special Class C Retail Alcohol License (Beer/Wine) for **Brush & Barrel**: Eff. 6/01.
- f) Approve payment to **Flashing Thunder Fireworks by Travis Messer** for 4thFest Fireworks (#2023-01): \$15,966.95.
- g) Approve payment to **Kilburg Equipment** for 10 refurbished 4CY dumpsters with new floors and fork pockets painted green (#3092): \$10,800.00.
- h) Approve payment to **Traffic Control Corporation** for a traffic light battery backup system (#142998): \$14,450.00.
- i) Approve payment to **Ferguson Waterworks #2516** for:
 - i) Water Meter Reading Neptune 360 Software and setup (#0439830) \$12,510.00
 - ii) Water Meters (#0440757): \$38,160.00

- j) Approve payment to **All Service Contracting Corp.** for media installation and disinfection for Water Plant Filter #1 (#23-2637-IA): \$17,674.00.
- k) Approve payment to **Shive-Hattery, Inc.** for 5th Street Improvements (#1219270): \$1,026.00.
- l) Approve payment to **Price Electric** for City's Fiber Ring between 1st Avenue and the Water Plant:
 - i) Fiber splicing materials (#454649) \$1,500.00
 - ii) Labor and material to replace handhole (#454651) \$2,000.00
- m) Approve payment to **Koch Office Group** for the Community Development and Engineering Department:
 - i) Lanier IM C3000 (#INV465735) \$6,209.00
 - ii) Feeder attachment for Lanier IM C3000 (#INV465837) \$325.00
- n) Approve payment to **Veenstra & Kimm, Inc.** for the:
 - i) NPDES GP 1 Renewal (#1) \$2,733.00
 - ii) West Land Use Central Trunk Sewer – Lower Reach – General (#1) \$354.00
 - iii) Water Plant Filter Media Replacement – General (#2) \$597.00
 - iv) Kempf Lift Station Abandonment – Design Services (#5) \$552.50
- o) Approve Pay Estimate #1 to **Northway Well & Pump Co.** for Well 10 Recasing: \$190,465.50.
- p) Approve attendance of Duncan Grudzina to ILEA Basic Academy in Johnston, Iowa from May 1 – August 18, 2023: \$10,161.52.
- q) Approve attendance of Melissa Christianson to the Government Finance Officers Association Conference in Portland, Oregon from May 20-24, 2023: \$2,447.90.
- r) Approve Bill List for May 9, 2023.

Seconded by Goodrich. A roll call vote was taken. Motion carried.

City Administrator Kelly Hayworth reported recycling and spring cleanup activities will continue with the Recycle Swap Meet this Saturday morning, May 13th and Mayor's Cleanup will be on your regular garbage day the week of May 15th through May 19th for those items that you could not get rid of through the Recycle Swap Meet or City-wide Garage Sale.

Mayor Meghann Foster noted this week is "Teacher Appreciation Week" and she thanked all the educators in our community. Foster added public education is very important to her because her father both of her grandmothers and her sister were public school teachers, her son is a paraeducator, and all five of her children attend public schools. Foster acknowledged teachers have had a rough time recently and wants to show her support for our educators. Foster is grateful for the public education her children have received and knows when her children attend school they are loved, cared for and in the best hands. Strong public schools make our community stronger.

City Attorney's Don Diehl and Kevin Olson had nothing to report.

Councilperson Laurie Goodrich thanked all City departments during this busy spring time and especially Parks & Recreation who have gone out of their way to have programs and city-wide cleanups. Goodrich is looking forward to the 4th of July and RAGBRAI events where the whole city will be involved. Goodrich wanted to revisit the issue of busy crosswalks and safety that were mentioned by Mr. Lyman at the last Council Meeting especially at 5th Street and Oakdale Boulevard where the white lines mark them. Goodrich asked for a Camp Cardinal Boulevard Trail update. City Engineer Scott Larson reported the reason Camp Cardinal Boulevard is closed from Highway 6 to James Street right now due to the Clear Creek Trail Connection project. Good progress is being made on the phase they are working on right now and there are two to two and a half weeks left for our closure of the road but they are trying to coordinate some railroad crossing improvement work with the Iowa Interstate Railroad at the same time. They have been working on the track along Highway 6 but have not done any railroad crossing work. Engineering continues to contact them daily to see when they will get to the crossing work, but right now Larson anticipates Camp Cardinal Boulevard to be blocked off until early June. Goodrich thanked Larson and

even though the improvements will be great when completed it is difficult getting to the post office right now. Goodrich noted RAGBRAI is still looking for homes and yards for bikers to stay overnight at.

Councilperson Keith Jones congratulated Police Lieutenant Kyle Nicholson and Police Sergeants Mike Darjania and Brad Clark on their promotions noting all three are West High School graduates. Jones congratulated Child Serve on their groundbreaking for the new addition noting two or three days after the footings were poured, he noticed steel was going up.

Councilperson Hai Huynh thanked the Mayor for the AAPI proclamation stating it is important to recognize all communities of color who call Coralville and Johnson County home. Huynh encouraged everyone to come to the Coralville Asian Festival this Saturday from Noon until 6:00 PM at S.T. Morrison Park. There will be a lot of performances and activities and a lot of great companies and organizations are involved. Huynh stated this is a family friendly event with something for everyone. Huynh thanked everyone for their support without which the Asian Festival would not be possible including the City of Coralville. Huynh expressed some concerns with MidAmerican equipment in the Aquatic Center Parking lot and work being done in S.T. Morrison Park and hoped it will be removed and completed in time for the Swap Meet and Asian Festival on Saturday. Foster is excited for the Asian Festival and congratulated Huynh and he committee for putting this event together which is not an easy task.

Councilperson Mitch Gross thanked the Mayor for her public education comments and thinks the public school system has a high quality product. Gross is proud of Police Lieutenant Kyle Nicholson who he had as a student along with Police Sergeants Mike Darjania and Brad Clark and other West High Students who are on the police force. Gross was also proud of the students attending the meeting for the "Asian American and Pacific Islander Heritage Month" proclamation who are also West High School students. These students make our schools and community a better place. Gross asked City Engineer Scott Larson if there was any update on the 1st Avenue extension study. Larson responded he reached out to the MPOJC this afternoon and they still do not have the data but it needs to be collected before the end of the current school year so the data will not be skewed. Gross reported last week that he and the Council went over concerns with their relationship with the University of Iowa. Gross was able to meet with a senior official in University of Iowa President Wilson's Office and was pleased with the meeting feeling their concerns were heard and validated. Gross is hopeful and excited to bring back some good news in the coming weeks.

Councilperson Mike Knudson regretted missing the last Council Meeting and reminded everyone he will miss the one in two weeks. Knudson review the last meeting's tape and seconded Goodrich's request to look into crosswalk safety, noting he has crossed the one at 5th Street many times and agreed with Mr. Lyman's request to prioritize it and the crosswalk on Oakdale Boulevard. Knudson added there is one on 12th Avenue north of Oakdale that gets a lot of use. Knudson encouraged everyone to bike and appreciated the "Bike Month" and "Bike to Work Week" proclamation adding he rode his bike to the meeting and hopes others will start to join him.

Motion by Jones, seconded by Gross to adjourn at 7:13 PM. Motion carried.

Meghann Foster, Mayor

Thorsten J. Johnson, City Clerk