

Coralville Public Library Board of Trustees
June 7th, 2023

A meeting of the Coralville Public Library Board of Trustees was held
Wednesday June 7th, 2023 at 6:00 pm

Present: The following members of the Library Board were present: X. Cretzmeyer, Amanda Elkins, Deborah Hatz, Pat Kenner, Lisa Mellecker, Bob Turnquist, Molly Logan Wilson in person; and Hai Huynh (City Council Representative) via Zoom. Also present: Alison Ames Galstad (Library Director), Ellen Alexander (Assistant Library Director).

Absent: .

President Elkins called the meeting to order at 6:00.

The Board considered approval of the agenda. Hatz moved that the agenda be approved as presented. Turnquist seconded. The motion passed unanimously.

The Board considered approval of the minutes of the May 3, 2023 meeting. Kenner moved that they be approved, Turnquist seconded. The motion passed unanimously.

The Board considered approval of the bills for May. Galstad mentioned that it is the time in the FY when invoices are paid from line items in order to spend them. Turnquist asked what Niche is. Alexander explained that this is a service that provides database training and also access to staff training videos. Hatz asked what the Antelope payment was for = Galstad explained that we contract with Antelope to provide service to areas we feel we are not otherwise reaching. Cretzmeyer asked about the payments coming from line 410.767. Galstad explained that the payments are all to venues we contract with for the Adventure Pass program. Hatz moved that the bills be paid as presented, Turnquist seconded. The motion passed unanimously. Galstad will have another list of final FY bills in mid-June.

Galstad updated the Board on the 2023 Summer Reading Programs. We had a Kickoff event at the library last Thursday from 2-6. Hills Bank provided ice cream, and we had activities on the lawn. In addition to the 400 ice cream cups we had some freezer pops, and we ran out of everything before it was over. There was a steady stream of people for the whole four hours. People could take paper logs or register on the Beanstack app. There were 227 kids register on Beanstack, 195 paper logs taken, 117 teens signed up (most ever the night of kickoff!!) – 36 Beanstack & 81 paper; 263 adults (also a record!)- 186 Beanstack and 105 on paper.

Alexander reviewed the tentative schedule for the Wheat Pasting project for the Coralville Sesquicentennial. There are three phases of the project, including 6 garages on 8th Avenue which will be installed before the History Walk on June 11th; the installation of historical photos on 7 buildings around town (the library, Randy's Flooring, West Music, Iowa River Power, the Coralville Food Pantry, the Recreation Center, and Chong's Market) which will be installed next Wednesday through Friday; and the "Bright Future" portion, which will be wheat pasting pictures of kids onto Coralville Central, Kirkwood Elementary, and NWJH on Saturday June 17th.

The Board reviewed the Library Hours policy. Changes reflect the post-COVID hours, and an additional paragraph about "other closings" to address training and special events. Kenner moved that the policy be approved with the proposed changes, Wilson seconded. The motion passed unanimously.

Cretzmeyer gave a report from the Friends of the Library. The Friends have provided a cart of books that will serve as prizes for adults finishing the Summer Reading Program to pick from. They recently received a donation of 3 boxes of Arabic books. Their volunteer work sessions are sparsely attended, and they are

working on spreading the word about them. They have also been discussing that it's hard to get volunteers for the first shift of their book sales (they need to turn people away). The Friends rented a storage unit for the artwork donation from the Hyatt, with the history walk culminating at an event in the Gills' garage. They are still working on ideas for an event to auction the art.

The Foundation Board has not met.

Galstad gave the Director's Report. Statistics were very steady compared to last May, very similar to a year ago. Circulation is strong, with around the same percentage of physical to e-materials. Hot spot and computer increased. We have heard that ICPL will no longer be circulating hotspots or laptops. Wilson asked why ICPL made this decision; Galstad read that they did an analysis and found out that their program was not doing much to get internet to households that needed it. We will evaluate our current practices in light of this. Kenner asked about the increase in people coming in the building, Galstad said this increase seems to be since we've added the community fridge.

In building issues, six staff members will be getting height-adjustable desks, 3 others were installed about a year ago. We are waiting on pricing for a new base for Mishka, then he will be taken off-site to be restored. He should be back by fall. Cretzmeyer wondered if we wanted to have some sort of re-dedication when he returns.

The next meeting will be July 5th.

Hatz motioned for adjournment, Kenner seconded, and Elkins adjourned the meeting at 6:45 pm.

Respectfully submitted,

Ellen Alexander
Assistant Library Director
(Subject to approval at the July 2023 meeting.)