

1512 7TH Street
P.O. Box 5127
Coralville, IA 52241



Building Department
Phone: 319-248-1720
Fax: 319-248-1894

LAND USE PLAN AMENDMENT PETITION

Address of Property: _____ **Date:** _____

Legal Description of Property: _____

Owner / Applicant Name: _____

E-Mail: _____ Phone: _____

Contact Name: _____

(If different from Owner / Applicant)

E-Mail: _____ Phone: _____

Amendment would change designated use for the property

from: _____ **to:** _____

Submit:

- Concept Development Plan**
- Existing & Proposed Zoning Exhibits**
- Vicinity/ Site Map**
- Submit .shp or .dwg file of amendment boundary**
- Submit Property Owner's names & addresses within 200' feet of affected property**
(Submit properties / list on address labels or using Avery #5160 template)
- *\$300 Fee** **Due with Land Use Plan Petition* **Public Notice fees will be billed following scheduled meeting date*

Submit Land Use Plan Amendment Petition and supporting documents to the Coralville Building Department

Office Use Only



Fee Paid: \$ _____ Check # _____ Date: _____

Public Hearing Advertised: _____

Property Owner Notifications Sent: _____

Planning & Zoning Public Hearing Date: _____

Planning & Zoning Recommendation: _____

City Council Public Hearing Advertised: _____

City Council Hearing Date: _____

City Council Decision: _____

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LAND USE AMENDMENT PETITION
Property Owner's **Within 200'**

Date: _____

Address of Property: _____

Legal Description of Property: _____

Owner / Applicant Name: _____

E-Mail: _____ Phone: _____

- Submit Property Owner's names & addresses within 200' feet**
• *Submit properties / list on address labels or use Avery #5160 template*

OR

- *Five or less addresses, use lines below to enter property information*

	<u>Name</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____

Submit Property Owner's List and any supporting documents to the Coralville Building Department