



SIGN PERMIT APPLICATION

Send electronic plans and supporting documents to: submittals@coralville.org

FEE: \$50.00 PER SIGN

Date: _____

Sign Address: _____ Suite #: _____

Business Name: _____ Phone: _____

Sign Company: _____ Phone: _____

Contact Person: _____ Phone: _____

Email: _____

BUILDING SIGNAGE

Total allowed signage on a building wall = 15% of wall area. No single building sign shall exceed 400 square ft.

T Y P E	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Facia <input type="checkbox"/> Wall <input type="checkbox"/> Awning <input type="checkbox"/> Window <input type="checkbox"/> Other _____	S I G N	Height _____ Width _____ Total Area of Sign <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div>	W A L L	Height _____ Width _____ Total Area _____ 15% of Total Wall Area <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div>	Existing _____ sq ft Proposed _____ sq ft Allowed _____ sq ft Remaining _____ sq ft

GROUND SIGNAGE

Each commercial and industrial property is allowed 2 square feet of sign area of every 1 foot of street frontage abutting a yard. A separate ground sign is allowed for a secondary street with frontage calculated at 1 square foot for each foot of frontage. Area cannot be transferred from one frontage to another. Maximum sign face of 100 square feet is allowed for Convenience Commercial District. Maximum sign face of 220 square feet is allowed for Commercial and Industrial Districts. Maximum height is 25 feet in all districts.

T Y P E	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Monument <input type="checkbox"/> Directional <input type="checkbox"/> Drive-Thru <input type="checkbox"/> Free Standing <input type="checkbox"/> Development Sign* <small>*requires Board of Adjustment review</small>	S I G N	Height _____ Width _____ Total Area of Sign <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div>	F R O N T A G E	Primary Frontage _____ <i>Frontage x 2</i> <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div>	Height _____ <i>From ground to top of sign face</i> Proposed _____ sq ft Allowed _____ sq ft
					Secondary Frontage _____ <i>Frontage X 1</i> <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div>	

SPECIAL SIGNS

Temporary Banner must be secured to building. Banner permit is good for 30 days and may be issued 3 times per calendar year for a total of 90 days.

T Y P E	<input type="checkbox"/> Temporary Banner <input type="checkbox"/> Real Estate Sign	S I G N	Height _____ Width _____	<input type="checkbox"/> 1 st issue date _____ (\$50) <input type="checkbox"/> 2 nd issue date _____ (\$50) <input type="checkbox"/> 3 rd issue date _____ (\$50)	COMMENTS

REQUIRED

SIGNATURES

<input type="checkbox"/> Location & Dimensions of all existing signage <input type="checkbox"/> Location & Dimensions of all proposed signage <input type="checkbox"/> Site plan showing street frontage/wall area <input type="checkbox"/> Color elevated drawings of all proposed signage <input type="checkbox"/> Sign materials clearly labeled	<table style="width:100%; border:none;"> <tr> <td style="border:none;">Applicant _____</td> <td style="border:none;">Date _____</td> </tr> <tr> <td style="border:none;">Community Development Director _____</td> <td style="border:none;">Date _____</td> </tr> </table>	Applicant _____	Date _____	Community Development Director _____	Date _____
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